



To and from School and College with Nu-Venture



(Issue 1) Autumn 2020

Welcome aboard!

The Coronavirus pandemic has changed many things including the way that school and college buses will operate from September 2020. Government advice is followed.

This guide explains some of the changes made to your school bus – please note, however, that timetables remain those which operated pre-pandemic, i.e. in March 2020

This guide applies to the following Nu-Venture buses-

54X, 55X, 57X, 66, 506, 549, 581,582, 587, 588, 601, 671, 771, 772*

(*Bus 772 is currently operating as bus 771 during roadworks in Tonbridge)

Social distancing does not apply whilst on-board these services. Buses will fill to almost normal seating capacity but no standing will be allowed.

Social distancing rules apply on all other Nu-Venture services, except for duplicate buses at school times on routes 78, 149 and 151.

Passengers must wash/sanitise their hands BEFORE and AFTER any journey made on public transport, and wear face coverings throughout.



- **Clean your hands before you travel**
- **Put your face covering on before you board the bus and keep it on, covering your nose and mouth for the whole journey**
- **If you sneeze or cough, do so into a tissue or your armpit**
- **Take all litter/used face coverings off the bus with you, and dispose in a litter bin**
- **Wash your hands after using public transport.**

Enhanced Cleaning regime

To View what we are doing to keep our buses clean please view our video <http://www.nu-venture.co.uk/Cleaning.mp4>

In addition to our enhanced daily cleaning regime, our buses will have a “touch point” clean at the start and end of each school journey.

How to wear a face covering

A face covering should:

- cover your nose and mouth while allowing you to breathe comfortably
- fit comfortably but securely against the side of the face
- be secured to the head with ties or ear loops
- be made of a material that you find to be comfortable and breathable, such as cotton
- ideally include at least two layers of fabric (the World Health Organisation recommends three depending on the fabric used)
- unless disposable, it should be able to be washed with other items of laundry according to fabric washing instructions and dried without causing the face covering to be damaged

When wearing a face covering you should:

- wash your hands thoroughly with soap and water for 20 seconds or use hand sanitiser before putting a face covering on
- avoid wearing on your neck or forehead
- avoid touching the part of the face covering in contact with your mouth and nose, as it could be contaminated with the virus
- change the face covering if it becomes damp or if you've touched it
- avoid taking it off and putting it back on a lot in quick succession (for example, when leaving and entering shops on a high street)

When removing a face covering:

- wash your hands thoroughly with soap and water for 20 seconds or use hand sanitiser before removing
- only handle the straps, ties or clips
- do not give it to someone else to use
- if single-use, dispose of it carefully in a waste bin and do not recycle
- if reusable, wash it in line with manufacturer's instructions at the highest temperature appropriate for the fabric
- wash your hands thoroughly with soap and water for 20 seconds or use hand sanitiser once removed

Boarding the bus



- When waiting for the bus, you must practice social distancing of 1 metre plus. Form an orderly queue
- When the bus arrives at the stop, passengers must board in single line - no pushing please
- Before you board the bus, you MUST already have your face covering fitted, ensuring that your mouth and nose are covered,
- Only one person is allowed on the platform (the front of the bus at the ticket machine) at a time
- If you have a KCC TravelSaver pass, you must place it on the ticket machine scanner and wait for the beep. (Tickets are not currently issued for KCC TravelSaver passes). If you have a pass that you show to the driver, do so. If you pay a fare, try to have the exact money as change may not always be available
- If you need to use cash for fares, please consider using a Connected Kent & Medway smart card (available to order online <https://kentconnected.org/smartcard>)
- Once you have paid your fare, shown or scanned your bus pass, please find a seat. Passengers should fill from the back of the bus first.

During the journey

Once on-board the bus you'll notice that we've made some changes to reduce the risk of infection



The first thing you'll notice is that the driver sits behind a Perspex screen. When the driver is behind this screen, he/she does not need to wear a face covering.



You will find only forward-facing seats can be used. All others have been taken out of use.

This is because face to face seating is not currently allowed. Passengers must not touch the tape/chain or attempt to sit in these seats.



- Passengers must remain seated, facing the front, for the entire journey. **STANDING** is **NOT** allowed (Passengers who won't sit in a seat will not be able to be carried). Buses will not pick up any more passengers than their revised seating capacity. (On a double deck this is the seating capacity less 7 "out of use" seats)
- To reduce the risk of transmission, passengers must not consume or share food whilst on board the bus
- Passengers must take any rubbish **including used face coverings** off the bus with them. Disposable rubbish bags (only for litter and used tickets) have been fitted to buses
- Passengers should not touch/handle any lost property or any property that does not belong to them, or touch any other passenger. In the case of lost property, please inform the driver (as you leave the vehicle), of the location of any lost property. If you lose something on the bus, call us on 01622 882288. (Please do not use e-mail)

Passengers should, where possible, sit with members of their own household. Where a bus has students from more than one school on board, passengers should sit with passengers from their own school

- Windows must be kept open at all times to provide maximum ventilation and air circulation throughout the vehicle.

Leaving the bus on arrival at School/College

Schools will have their own procedure for when you arrive at school.
Broadly:

- Passengers **MUST** remain seated when the bus arrives at school until a member of school staff meets the bus and allows passengers to leave the vehicle, - the school procedure should then be followed
- When passengers are instructed to leave the vehicle, passengers should do so sensibly from the front first, then the middle, then the back. This should be done for both decks
- No Pushing!

Leaving the bus at your home stop in the afternoon

- Passengers requiring to leave the bus must press the bell **ONCE** in good time, but not before the stop before has been passed
- Passengers must remain seated and behind the two-metre line until the bus has stopped
- When you leave the vehicle, you must take all your belongings, rubbish and used face-coverings with you.

CATCH IT

Germs spread easily. Always carry tissues and use them to catch your cough or sneeze.



BIN IT

Germs can live for several hours on tissues. Dispose of your tissue as soon as possible.



KILL IT

Hands can transfer germs to every surface you touch. Clean your hands as soon as you can.



You should not travel at all if you:

are experiencing any **coronavirus symptoms**

The main symptoms of coronavirus are:

- **a high temperature** – this means you feel hot to touch on your chest or back (you do not need to measure your temperature)
 - **a new, continuous cough** – this means coughing a lot for more than an hour, or 3 or more coughing episodes in 24 hours (if you usually have a cough, it may be worse than usual)
 - **a loss or change to your sense of smell or taste** – this means you've noticed you cannot smell or taste anything, or things smell or taste different to normal
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- are **self-isolating as a result of coronavirus symptoms or sharing a household or support bubble with somebody with symptoms**
 - are **clinically extremely vulnerable** and cannot shield during your journey
 - have been advised by the **NHS test and trace service** that you should self-isolate

If you have any symptoms of coronavirus you should self-isolate at home and **arrange to have a test to see if you have coronavirus**.

If anyone in your household or **support bubble** has symptoms of coronavirus you should self-isolate.

